

Vacancy: Programme Controller

18 hours a week

PROGRAMME OFFICE BLUE DEAL

Helping 20 million people in 40 catchment areas around the world to gain access clean, sufficient and safe water. That is the ambitious idea behind the Blue Deal: the new partnership of 21 Dutch water authorities and the Ministries of Foreign Affairs and Infrastructure and Water Management. The Blue Deal programme office supports all 17 partnerships of the Blue Deal and is supervised by the association of the Dutch water authorities (Unie van Waterschappen). The team consists of a manager, assistant, two coaches who help professionalising our partnerships, a Monitoring & Evaluation Officer, a Communication Advisor and a Programme Controller.

JOB INFORMATION

As the programme controller of Dutch Water Authorities, you work closely with the Blue Deal programme manager and the controller of Dutch Water Authorities (Unie van Waterschappen). You are responsible for the implementation and further improvement of the P&C cycle and you are the person of contact for financial administration. You ensure that the correct management information is available and you make proposals to improve the financial management of the programme. In addition, you keep track of the implementation of concluded contracts and identify risks in the area of contractual obligations.

THIS IS WHAT YOU'RE GOING TO DO

- Executing the planning and control cycle (including preparation and supervision of reporting (IATI), annual budget, multi-annual budget, annual reporting and supervising audits;
- Consolidating budgets and current figures of the partnerships and the programme office;
- Taking initiative to prepare various relevant and reliable reports, and develop tools;
- Testing the implementation of financial rules between the ministries, the programme office and the water authorities;
- Together with the bookkeeper of the Dutch Water Authorities/Unie van Waterschappen, you are responsible for the financial administration of the Blue Deal programme;
- Ensuring proper use of agreements and contracts by all partners of the Blue Deal, and prolong agreements after the first phase of the programme (2022);
- Advising the programme manager on the feasibility of financial plans;
- Risk management of the programme;
- Person of contact for complex financial issues;
- Providing solicited and unsolicited advice on financially related topics that are important for the programme.

PROFILE

- Professional and intellectual Higher Education level (HBO);
- At least 5 years of relevant work experience and a specialised theoretical knowledge
- Knowledge of financial control
- Keeping overview and making connections
- Excellent communication skills in English
- Politically and administratively sensitive
- Result and goal oriented
- Accurate and analytical
- Focused on collaboration/teamwork

WHAT DO WE OFFER?

- A challenging and versatile position. Initiative, new ideas and self-development are encouraged. The job offers a lot of independence and personal responsibility;
- A one-year contract with the prospect of prolongation or secondment by the current employer;
- A competitive salary based on a 36-hour working week;
- An excellent package of employment conditions in accordance with the collective labour agreement (CAO) for water authorities, flexible working hours and an 'individual choice budget' of 20% of the monthly salary;
- We also invite freelancers to respond.

PROCEDURE

For more information please contact esturm@uvw.nl or +31(0)6 420 909 29.

Send your motivation letter and resume before 7 February 2020 to sollicitatie@uvw.nl.